



January 27, 2009

Dear Zama Community,

The Camp Zama Army Lodging will soon be completing Phase I and starting Phase II of a two phase renovation project in the beginning of February 09.

Phase I is the renovation of building 742 (38 ROOMS). Some key elements to the renovation includes the installation of an elevator, fire suppression system, hard wiring for internet capabilities, bathtubs, removal of asbestos, new air/heating units and new furniture.

Phase II calls for the renovation of building 552 (Main building, 56 rooms) will lessen the number of rooms available from February 2009. The projected completion date of Phase II is May 2010. The reduction of single and family rooms available may limit our capabilities to provide requested services.

We have had a number of visitors come to Army Lodging with no reservations and/or have Sponsors calling us on very short notice; with limited room inventory we have regrettably referred guests to other facilities. It will be imperative that Sponsors of PCS-In personnel make reservations well in advance (may be made up to three months in advance). Reservations may be made at the following website: reservations@zama.army.mil or by calling 263-2775, (from U.S.) 011-81-46-407-2775.

With the closure of Bldg 552 the Zama Lodge front desk and main offices is now located in building 780. The school bus and Narita bus stop for Lodging guests will move to Sand Road, on the opposite side of the wooden bridge (across the street from bldg 780). DPW has placed a covered area at the bus stop.

For details on Reservation policy please refer to the USARJ Intranet, Reference Library, USAG-J Publications - Policies, Command Policy 59, Procedures for Reservation Acceptance, Length of Stay and Guest Priority, https://intranet.zama.army.mil/nas/usagj_pol/051-075/cmd059.doc

V/R

Mark Akita
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"Your Home Away From Home"